

# CBCS

## After-school



Dear Parents/Guardians,

21st CCLC After-school Program will be open to all CBCS students in grades 1st-5th grade. Classes will begin MON. AUGUST, 28TH. Classes are limited to first come first serve basis.

8 students for academic classes

10 students for enrichment classes

Students may be dropped from the program due to absences and/or behavior issues that occur during the after-school the program.



### ATTENDANCE INFO

#### After-school Program Guidelines

Student may miss no more than 4 classes within the semester, or he/she may be dropped from the program.

Parents are discouraged to check out students from after-school. Students will need to attend the entire class for attendance to count. We encourage families to allow students to attend classes.



### POLICY/PROCEDURES

21st CCLC Program complies with all policies and procedures as stated in the online Student Handbook. Please encourage your child to follow the rules:

"Be Caring, Be Responsible, and Be Responsible."



### BEHAVIOR

ALL incidents will be recorded on file

1. incident report - teacher will conference with student, inform parent(s), and notify coordinators.

2. incident reports - administration will provide behavior training to student.

3. incident reports - student will be released from the program.